

Sample Disclosure and Release Form

The wording in this sample may not reflect your type of business. Also, this form may not include all disclosures required for all types of reports that you may order. Consult the *Fair Credit Reporting Act* or your legal counsel to assure compliance.

Disclosure to Employment Applicant Regarding Procurement of A Consumer Report

In connection with your application for employment, [Company Name] may obtain a consumer report on you as part of our process of considering you for employment. These reports may include public record information such as your driving record, criminal history, social security verification and address history. Private information such as credit history may also be obtained.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will be given a summary of these rights.

Applicant's Authorization and Release

I hereby authorize [Company Name] to obtain consumer reports about me as described above for the purpose of qualifying me for employment, and I release [Company Name] as well as Florida MVR Services, Inc. and all other entities from which the consumer reports are obtained from any claim or liability related to obtaining, compiling or releasing such reports. I also agree that this authorization and release will remain on file for the term of my employment and will serve as an ongoing authorization to obtain consumer reports related to my employment.

Applicant's Name

Signature

Social Security Number

Driver License Number State

Date